



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



31 July 2023

DIVISION MEMORANDUM
DM No. 557, s. 2023

**CORRIGENDUM TO DM 455, S. 2023 RE: CONDUCT OF YEAR-END
PERFORMANCE MANAGEMENT REVIEW AND SUBMISSION OF
OFFICE AND INDIVIDUAL PERFORMANCE AND REVIEW
FORMS (OPCRF/IPCRF) FOR SCHOOL-BASED
PERSONNEL**

To: Assistant Schools Division Superintendents
Performance Management Team Members and Alternates
Public Elementary and Secondary School Heads
All Others Concerned

1. With reference to DM 455, S. 2023 RE: CONDUCT OF YEAR-END PERFORMANCE MANAGEMENT REVIEW AND SUBMISSION OF OFFICE AND INDIVIDUAL PERFORMANCE AND REVIEW FORMS (OPCRF/IPCRF) FOR SCHOOL-BASED PERSONNEL please be advised of the following changes due to some unexpected events.
 - a. Venue for Calauag East and West District shall be moved from Gumaca Sub-Office to Lopez West Building 1 Elementary School, Lopez West District, Lopez Quezon.
 - b. Ms. Lea A. Perez –PDO II shall be an additional Member of the Division validating team for fourth congressional District.
2. Immediate dissemination of and strict compliance to this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

Parmjdf7/31/2023

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